

Item 5.3c Appendix 3 Fit & Proper Persons Test – Self Declaration

Each Board Member confirmed compliance with each of the following statements:

I declare that I am a fit and proper person to carry out my role. I:

- am of good character
- have the qualifications, competence, skills and experience which are necessary for me to carry out my duties
- where applicable, have not been erased, removed or struck-off a register of professionals maintained by a regulator of healthcare or social work professionals
- am capable by reason of health of properly performing tasks which are intrinsic to the position
- am not prohibited from holding office (eg directors disqualification order)
- within the last five years:
 - I have not been convicted of a criminal offence and sentenced to imprisonment of three months or more
 - been un-discharged bankrupt nor have been subject to bankruptcy restrictions, or have made arrangement/compositions with creditors and has not discharged
 - nor is on any 'barred' list.
- have not been responsible for, contributed to or facilitated any serious misconduct or mismanagement (whether unlawful or not) in the course of carrying on a regulated activity or providing a service elsewhere which, if provided in England, would be a regulated activity.

The legislation states: if you are required to hold a registration with a relevant professional body to carry out your role, you must hold such registration and must have the entitlement to use any professional titles associated with this registration. Where you no longer meet the requirement to hold the registration, any if you are a healthcare professional, social worker or other professional registered with a healthcare or social care regulator, you must inform the regulator in question.

Should my circumstances change, and I can no longer comply with the Fit and Proper Person Test (as described above), I acknowledge that it is my duty to inform the chair.

Board Member	Date FPP Self- Declaration Signed
Liz Bishop	CCC process is completed annually each September – last reported September 2024
James Thomson	CCC process is completed annually each September – last reported September 2024
Joan Mathews	14/02/2025
Manoj Kuduvalli	26/02/2025
Ben Vinter	10/03/2025
Jonathan Mathews	18/02/2025
Sarah Barr	CCC process is completed annually each September – last reported September 2024
Jane Royds	14/02/2025
Tom Pharaoh	CCC process is completed annually each September – last reported September 2024
Val Davies	17/02/2025
Margaret Carney	18/02/2025
Robert Burgoyne	21/02/2025
Nicholas Brooks	14/02/2025
John Doyle	04/03/2025
Claudette Elliott	16/02/2025

Exception Notes:

- Liz Bishop, CEO resigned on 31st March 2025. Board Member Reference to be completed upon departure, as per Fit and Proper Person Guidance.
- Val Davies, Chair resigned on 31st March 2025. Board Member Reference to be completed upon departure, as per Fit and Proper Person Guidance.
- Robert Burgoyne, NED resigned on 31st March 2025. Board Member Reference to be completed upon departure, as per Fit and Proper Person Guidance.
- Margaret Carney, NED resigned on 31st March 2025. Board Member Reference to be completed upon departure, as per Fit and Proper Person Guidance.